

## TEMPORARY HOUSING CHECKLIST

This checklist will aid local governments in meeting their responsibilities and expedite providing temporary housing assistance to displaced disaster victims. Local governments can do a number of things to help meet victim needs and coordinate with state and federal officials. Local governments should:

1. Coordinate with state and federal officials during the preliminary damage assessment process to gather information regarding the number of individuals or families needing long-term temporary housing assistance.
2. If a declaration for individual assistance appears likely, inventory vacancies in commercial trailer parks, rental units, hotel/motel rooms and unoccupied habitable houses.
3. If a declaration results, meet with state and federal officials to determine the exact responsibilities of each governmental level.
4. If the housing resource inventory indicates a short-fall of existing housing possibilities and federal mobile homes are available, an inventory of suitable mobile home sites is necessary.
  - A. Selection procedures should include assessing the possible site for accessibility, central location, available transportation, proximity to schools and the availability of other necessary facilities or community services.
  - B. Mobile home site development should include, but not be limited to; providing electricity, water and sewer, heating fuel, garbage collection, street maintenance, law enforcement and fire protection.

Local government can generate viable information for state and federal officials responsible for the operation and management of a temporary housing program. Cooperation among all levels of government is necessary to provide smooth program transition and expedient service to disaster victims.